



Tuesday, March 11, 2014
Meeting Minutes

Agenda Item	Spokesperson	Action Item #
- Discussion Points		
1 Call to order	M. Krapfl	
<ul style="list-style-type: none"> - Meeting called to order at 7:00 p.m. - Attendance sheet placed on table for attendees to sign-in. (Attendees list provided with Minutes.) 		
2 Handouts - Previous meeting minutes, current meeting minutes, and 2013/14 PMA officers/Chairs	M. Krapfl	
<ul style="list-style-type: none"> - Available on table for attendees. 		
3 Introductions	M. Krapfl	
N/A		
4 Approval of Previous Meeting Minutes	M. Irmen	
<ul style="list-style-type: none"> - Approved. 1st by J. Farmer; 2nd by T. Johnson. 		
Director Reports		
5 HS Instrumental	C. Aune/ D. Jimmerson	
<ul style="list-style-type: none"> - Jazz I placed 3rd at the NEIBA District Jazz Band Festival held in Waterloo, IA. WooHoo!!! - On 3/17, we will learn if Jazz I will receive an invitation to the prestigious "IOWA JAZZ CHAMPIONSHIPS" on 4/8, at the Des Moines Civic Center. (If selected, it will be only the 3rd time in the past 3 decades that a jazz band representing PHS has earned this honor!) - Throughout the 2013-14 school year, more than 65 members of the PHS Band program have been selected for various Honor Bands! Way To GO! - On 4/12, the PHS Band program will have nearly 150 events performing at the annual IHSMA "State Solo & Ensemble Contest" to be held at Linn-Mar H.S. 		
6 HS Choir	M. Krapfl for J. Sands/ C. Brummer	
<ul style="list-style-type: none"> - Students are preparing for upcoming concerts and events (see Announcements below). - Also, on 4/1 Opera Iowa personnel will conduct 2 masterclasses during Chorale and Concert Choir class periods. 		
7 Point Instrumental	M. Davies for J. Schafer	
<ul style="list-style-type: none"> - Students performed in many concerts in February including band concert, SE Polk Jazz Festival (non-competition), Coe Jazz Festival, jazz concert. - Students are preparing for many upcoming concerts and events (see Announcements below). - On 2/20, students had a "winded out" jazz band clinic. - On 3/5, students had a jazz band party where the PHS Jazz 1 performed; had lots of food and drinks! Had a blast! Jazz Band has officially concluded. Many thank to all parents and students! - Will continue to work on Mondays with some students on small group improvisation. - On 3/14, Dr. Moore from UI is working with 9th grade percussion ensemble. - On 4/12, all 9th grade band students will perform at State Solo/Ensemble Festival, with some students all doing solos. PP will participate in 38 events that day! - Over the year, several students were selected for various honor bands! This year has been by far the most students we have had accepted into honor bands. KUDOS to the students and their parents! - The 2nd annual jazz clinic was cancelled twice so it won't occur again until next year. 		
8 Point Choir	L. Fladland	
<ul style="list-style-type: none"> - No report. 		
9 Creek Instrumental	W. Morton	
<ul style="list-style-type: none"> - The Young Musicians Honor Band was held 2/22 and hosted by PC. There were 300+ students from ~50 schools. Prairie had over 40+ students participate. The event was very successful! 		
10 Creek Choir	L. Fladland	
<ul style="list-style-type: none"> - 16 students selected. Tonya R. is the Director. 		
Officer Reports		
11 President	M. Krapfl	A
<ul style="list-style-type: none"> - Need to fill open PMA positions for next school year. - Recently got 2 parents to fill 2 positions. 		

Agenda Item	Spokesperson	Action Item #
- Discussion Points		
12 Vice President/Patrons Fund	J. Rigdon	
- For the Patrons fund, as of 3/7, we have collected over \$5500 from 75 donors, which is up 10% compared to last year.		
- Recognizing the need to clarify when we will list Patrons in Programs. Also, how can we get students involved in soliciting funds for PMA?		
13 Treasurer	T. Blong	B
- As of 2/28, Premiere netted over \$22,000 and the truck is about 1/3 funded having raised over \$11,500 so far.		
14 Secretary	M. Irmén	
- Remember to sign attendance sheet.		
15 Volunteer Coordinator	B. Swanson	
- Volunteer Spot software (VSS) will be used in future for volunteer coordinating. B. Swanson will receive training.		
- Will use VSS for IHSMA volunteer sign up.		
- Volunteers needed for Show Choir Camp in June 2014.		
- PMA goal is to use VSS for all of PMA and each PMA event will be under the PMA umbrella. Ideally, PMA events can pull from the one PMA volunteer database and roll up individual event reports.		
- PMA meeting attendees brainstormed ideas for soliciting volunteers including: need to use information collected from Show Choir paper sign up sheets; Show Choir mandates each parent to volunteer 3 hrs at Premiere - apply concept to other events?; use campus messenger to solicit volunteers; add personal story as to why help and get involved when soliciting other volunteers; hold a 'meet PMA' night after the marching band showcase.		
Committee Reports		
16 Truck Fundraising	S. Conrad	
- As of 3/7, the funds raised are at \$12,250		
17 PMA School Board Representative		
- No report.		
18 Webmaster		
- No report.		
19 Bands Across the Prairie (BAP)		
- No report.		
20 Fall Fundraiser		
- No report.		
21 Indoor Marching Band Classic (IMBC)		
- No report.		
22 Premiere		
- No report.		
23 Feb 5		
- No report.		
24 Spring Fundraiser	M. Krapfl	
- Pick up for fundraiser items is 3/12 and 3/13.		
25 Curtain Call/Just Jazz	S. Conrad	
- S. Conrad will shadow S. Langenberg this year and lead these events next year.		
- S. Smale will sell tickets at the 3/13 PHS concert.		
- Need volunteers for event preparations and serving dessert/clean up.		
26 Bake Sales		C
- No report.		
27 Show Choir Camp		
- No report.		
28 Band Camp		
- No report.		
29 High School Music Rep		
- No report.		
30 Point Rep		
- No report.		
31 Creek Rep		
- No report.		

Agenda Item	Spokesperson	Action Item #
- Discussion Points		
Old Business		
32 IHSMA Large Group Festival	M. Krafl for S. Langenberg / M. Rompot	
- Need volunteers for the events and concessions (small number needed in total).		D
New Business		
33 Ushering Event Opportunity	M. Krapfl	
- On Sunday 3/23, PMA has been asked if they can find ushers for the piano event by J. McDonough at PHA Concert Hall.		E
34 Advertising/Promotion Committee	M. Krapfl/ T. Jensen	
- PMA is considering a committee change for next year. PMA would like one committee (1-6 persons) for advertising/promotions/sponsorship as an umbrella committee for all PMA sponsored events. The goal is to effectively solicit businesses and individuals for donations, sponsorships, etc. The committee could have a 3-fold brochure to advertise all known PMA sponsored events, sponsorship levels, sponsorship privileges (name in program, banner, announcement, etc.), and time frames - then businesses can choose how, when, and how much they want to contribute. A small group will start meeting on this.		F
35 Meeting Adjourned		
M. Krafl		
- Next meeting 4/8/14 at 7:00 pm.		
- Meeting adjourned at 8:10 p.m. 1st by ; 2nd by B. Swanson.		

Announcements

36 Upcoming Concerts

- 3/13 PHS Mid-Winter Choral Concert (M. Irmen PMA table volunteer)
- 4/24 PP 9th grade/PHS Festival Preview Band Concert
- 4/28 PHS Choral Night
- 4/29 PP 7/8th grade Band Concert

37 Upcoming Events

- 3/1 Show Choir Competition @ Kennedy HS
- 3/4 Prairie View Musical
- 3/6 Prairie Crest Musical
- 3/8 NEIBA District Jazz Festival
- 3/10-12 Point Musical
- 3/31 Corridor Jazz Project
- 4/3 9-12th grade Solo/Ensemble Recital Concert
- 4/4 PHS Curtain Call
- 4/6 Coe College Jr/Sr Honor Bands
- 4/8 Iowa Jazz Championships @ Des Moines Civic Center
- 4/8 PH 3/4th grade Musical
- 4/10 PR 3/4th grade Musical
- 4/10 UNI Northern Festival of Bands
- 4/12 9-12th grade IHSMA Solo/Ensemble Festival
- 4/12 Harmony Hawks Concert
- 5/1-2 PHS Musical "Kiss Me Kate"
- 5/3 8th grade Adventureland Festival of Bands
- 5/10 IHSMA State Large Group
- 5/20 PP 7-8th grade Solo/Ensemble Festival
- 5/22 PHS Just Jazz

#	Action	Lead	Due Date
	- Action Item		
Director Reports			
	- No actions		
Officer Reports			
	President	M. Krafl	4/8/2014
A	- Request for PMA officer and committee sign up for next year.		
	Vice President/Patrons Fund	J. Rigdon	8/1/2014
B	- Brainstorm ideas for Patron Fund advertising and student soliciting for Patron Funds.		
Committee Reports			
C	Curtain Call/Just Jazz	S. Conrad	4/4/2014
	- Request for volunteers for preparations, serving desserts, and clean up.		
Old Business			
D	IHSMA Large Group Festival	S. Langenberg	4/8/2014
	- Request for volunteers for events and concessions.		
New Business			
E	Ushering Event Opportunity	M. Krapfl	3/23/2014
	- Request for ushers for the piano event by J. McDonough at PHA Concert Hall.		
F	Advertising/Promotion Committee	M. Krapfl/ T. Jensen	5/13/2014
	- Hold meeting to gather 2013/2014 list of businesses, sponsors, etc. and develop a 3-fold PMA advertising brochure.		
Tabled Business			
	- Band Uniform Capital Campaign (Band Plumes are priority)		
	- PMA officers to review patron fund history and define Patron Funds use.		
	- Inquire if can ADD "Music & Arts" to Prairie Home Page as option on left side bar.		

Notes:

HS Instrumental - Craig Aune and Deron Jimmerson
 HS Choir – Cheri Brummer and Justin Sands
 Point Instrumental – Jeff Schafer, Mike Davies and Amy Sams
 Point Choir – Kelly Truax (boys 7&8, all 9th),
 Lauren Fladland (all 6th, 7&8 women)
 Creek Instrumental – Wendy Morton and Andy Houk
 Creek Choir - Lauren Fladland (helps with Creek band and lessons)

Acronyms:

BAP - Bands Across the Prairie
 CCS - College Community Schools
 HS - High School
 IHSMA - Iowa High School Music Association
 IMBC - Indoor Marching Band Classic
 NS - Not specified
 PHS - Prairie High School
 PMA - Prairie Music Association
 PP - Prairie Point
 TBD - To be determined
 VSS - Volunteer Spot Software

**Prairie Music Association Meeting
Attendance Sheet**

#	Meeting Date: 3-11-14	First Name	Last Name	email	phone
1	03/11/14	Craig	Aune	caune@prairiepride.org	
2	03/11/14	Theresa	Blong	tblong@citystatebank.net	319-350-0570
3	03/11/14	Suzanne	Conrad	sconrad@iadn.org	319-321-6380
4	03/11/14	Lori	Danker	ldanker@prairiepride.org	319-270-3190
5	03/11/14	Mike	Davies	mdavies@prairiepride.org	
6	03/11/14	Julie	Farmer	jfarmer@southslope.net	
7	03/11/14	Lauren	Fladland	lfladland@prairiepride.org	
8	03/11/14	Michele	Irmen	nrgnrg444@yahoo.com	319-431-2517
9	03/11/14	Teresa	Jensen	tjensen@collinscu.org	319-329-7929
10	03/11/14	Deron	Jimmerson	djimmerson@prairiepride.org	
11	03/11/14	Theresa	Johnson	theresa.johnson@transamerica.com	
12	03/11/14	Michelle	Krapfl	Michelle.Krapfl@mcgladrey.com	319-360-9106
13	03/11/14	Wendy	Morton	wmorton@prairiepride.org	
14	03/11/14	Monica	Patten	mopatten@yahoo.com	319-846-4477
15	03/11/14	Jennifer	Ridgon	jenrigdon@msn.com	319-270-4116
16	03/11/14	Maureen	Rompot	mrompot22@gmail.com	
17	03/11/14	Brenda	Swanson	swansoninroscoe@yahoo.com	319-213-5804
18	03/11/14	Bob	Zimmerman	zimmbob48@gmail.com	319-560-6643